

July, 2014

Re: Business Schedule for BON Holidays

Dear customers,

Thank you for your usual order for our products and services.

Please be informed about our order management schedule during BON holidays as below.

Sincerely yours,

Custom DNA Synthesis Service					Other Services
		Order Time	Order Acceptance	Shipping	Sample Acceptance
Aug. 11	Mon.	As usual	A	A	A
Aug. 12	Tue.	As usual	CA	A	A
Aug. 13	Wed.	Office Close	NA	NA	NA
Aug. 14	Thu.	Office Close	NA	NA	NA
Aug. 15	Fri.	Office Close	NA	NA	NA
Aug. 16	Sat.	16:30	A	CA	NA
Aug. 17	Sun.	12:00	A	NA	NA
Aug. 18	Mon.	As usual	A	A	A

A = Accept, CA = Conditionally Accept, NA = Not Accept

Custom DNA Synthesis:

*Above shipping schedule is for ordinary oligo products. Please inquire separately about the lead-time for HPLC purified oligos or modified oligos.

*"CA" for order acceptance means we accept orders provided that the product shipping will not performed on the following day.

* "CA" for shipping means we accept orders placed before August 12th provided that the products are to be delivered after August 17th.

* The shipment on Tue, August 12th will be made only if the products can be received during the term from Wed, August 13th to Sat, August 16th.

* Please mind that the products for the orders placed from Wed, August 13th to Fri, August 15th will be delivered to the customers after Mon, August 18th.

Other Services:

* Samples can be received only on business days. Please confirm the arrival date before you make a shipment.

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